

Which collaboration & storage tool is right for me?

University of Derby staff can take advantage of IT Services provided collaboration tools. The best choice for you depends on your specific needs and preferences.

	Course Resources	OneDrive	Staff ID	Collaborate
Do you need to store highly sensitive information? (See UoD Restricted drive)	X	X	X	X
Do you need to manage a class or course and share information with students?	✓	X	X	X
Do you need an integrated team site with documents, calendars, tasks etc?	X	X	✓	X
Do you need to collaborate on a document with another user in real-time?	X	✓	✓	X
Do you need to store, share and collaborate on files with users outside of the University of Derby?	X	✓	X	X
Do you need to share your desktop or create a virtual meeting space?	✓	X	X	✓

UoD Restricted

The Restricted drive is the only University approved location to hold highly sensitive information. The restriction applies to the department the user is in.

For more information on handling sensitive information, please contact IT Services.
E: infosec@derby.ac.uk
T: (01332) 59 1234

Course Resources

Course Resources is a collaboration and learning environment that facilitates teaching, learning and assessment. Colleges share files with students, conduct online quizzies / tests etc.

<https://courseresources.derby.ac.uk>

Staff ID

SharePoint is an intranet tool featuring document management and collaboration, workflows, blogs, wikis, shared calendars, business intelligence, dashboards and more.

<https://staff.derby.ac.uk>

OneDrive

One Drive is a suite of cloud tools that allow you to create and store documents, collaborate (staff to staff) and synchronise files across devices. MicroSoft also offers a full suite of office tools such as docs, spreadsheets and presentations.

login.microsoftonline.com

Collaborate

Blackboard Collaborate is available via Course Resources or as a stand alone application for desktop or mobile device. Collaborate delivers an online platform providing web conferencing, mobile collaboration, desktop sharing and more.

Need more help?

Contact the IT Service Centre: W: itservicecentre.derby.ac.uk E: itservicecentre@derby.ac.uk T: (01332) 59 1234